Accessing CoPilot using WSU Account

Step 1: Go to https://www.office.com/
If you already have a CoPilot account, you'll be taken straight to **Step 4**.
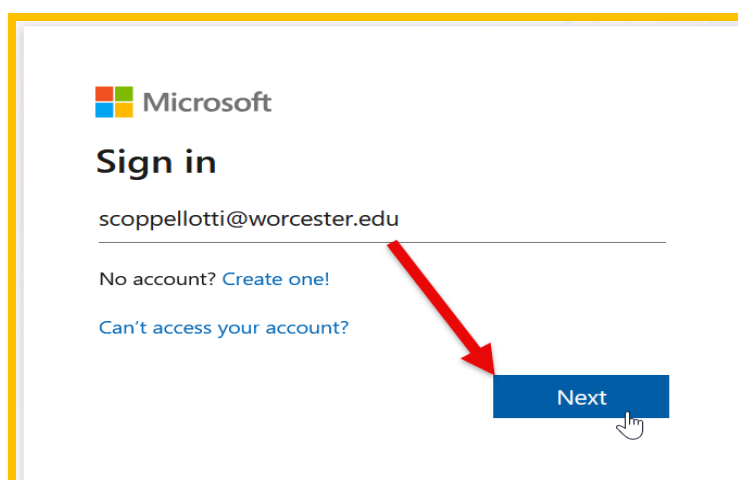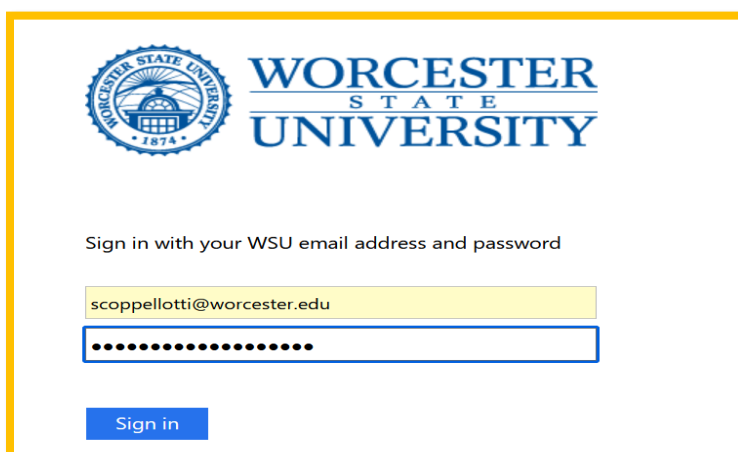If not, continue to **Step 2**.
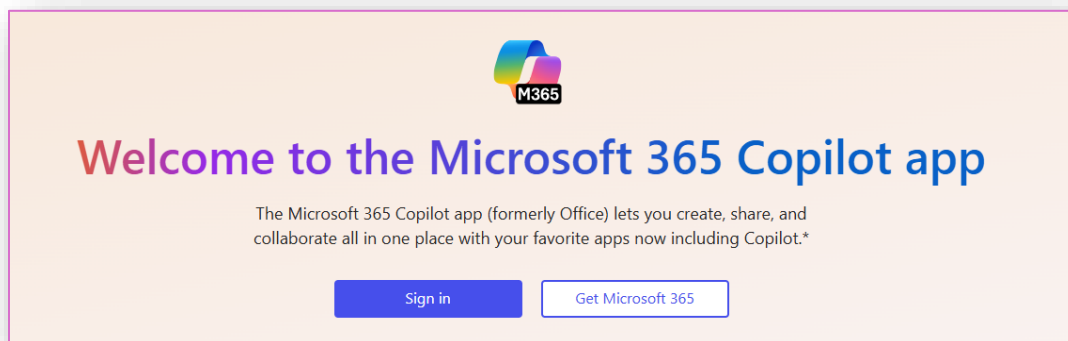
Step 2: Click the **Sign In** button

Step 3: Enter your **WSU email address** and click **Next**.
If your account shows up on this screen, simply click it to continue

Step 4: You will be redirected to the **University login page** > sign in with your **WSU credentials**.

Step 5: After signing in, you'll be taken to the **MFA (Multi-Factor Authentication)** page. Follow the prompts to verify your identity.

Step 6: Click **Verify** to finish logging in and start using **CoPilot**.