



Graduate School
Graduate Assistantship Opportunities
Academic Year 2026-2027
(September 2026 – May 2027)

Graduate Academic Program Placements (GPP)				
Position Number	Job Description	Recommended Qualifications	Required Work Hours	Assistantship Benefits* *T/F waivers do not apply to classes in an Education or Nursing AOP program
01G26	<p>Translation Center Assistant</p> <p>The assistant will be directly involved in the ENG/SPAN and SPAN/ENG translation and proofreading of documents as part of the translation team.</p> <p>The graduate assistant will perform record keeping of incoming documents, including scanning and maintaining a log of each document through the translation process.</p> <p><i>Mentor: Dr. Naida Saavedra</i></p>	<p>Advanced knowledge of Spanish and English. Ability to work independently with minimal supervision. Preferably the student will have completed a course in translation. Must be competent in Microsoft Word, Google Docs, and some prior translation experience is preferred. Must be mature, professional, flexible, and detail-oriented. Ability to protect client/student/dept privacy and respect confidentiality.</p>	<p>15 hours per week when classes are in session during fall and spring semesters; all duties will be completed remotely</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
02G26	<p>Teaching & Administrative Assistant to the Department of History & Political Science</p> <p>The graduate assistant will help support undergraduate faculty in their teaching, which may include classroom or grading responsibilities by assignment. The</p>	<ul style="list-style-type: none"> ● B.A. Degree in History, Political Science, or related field ● Strong writing, organizational and interpersonal skills ● Fluency with Microsoft and Google Suite tools 	<p>15 hours per week when classes are in session during fall and spring semesters.</p> <p>Student availability must include some on-campus weekday hours.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>successful candidate will also provide tutoring to majors and non-majors in History and Political Science courses. The graduate assistant may also help the department with event planning, social media and student communication or newsletter, archiving department materials, and tasks related to ongoing program and course assessment.</p> <p><i>Mentor:</i> <i>Dr. Charlotte Haller</i></p>	<p>(Adobe, Excel, Docs, Files, Forms, Sites)</p>		
<p>03G26</p>	<p>Non-Profit Management/ Public Administration & Policy / Public Management Research/Teaching Assistant</p> <p>Reporting to the program coordinator, the research/teaching assistant will assist in research and teaching activities, as well as administrative activities related to the NPM/MPAP/MPM program in particular, and the Urban Studies Department in general.</p> <p>Duties will include: assisting faculty members with research-related activities such as compilation of sampling frames, participant screening, data collection, data entry, online survey administration, and preparation of poster presentations; assisting faculty members with classroom-related activities including preparation of handouts and other teaching materials; updating department and program websites as directed and</p>	<p>Excellent Microsoft Office Skills, Knowledge of Survey Monkey Software, Good Writing and Communication Skills, Good Organization Skills, Social Media Skills</p>	<p>15 hours per week when classes are in session during fall and spring semesters</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>helping to update department social media sites.</p> <p>Mentor: Dr. Shiko Gathuo</p>			
04G26	<p>Grad Asst for the Nursing Department</p> <p>The graduate assistant will assist with administrative activities, research, programmatic activities, and student support including:</p> <ol style="list-style-type: none"> 1) Record keeping, maintaining electronic databases and files for the nursing program using Google Drive, Google Sheets, and Google Docs 2) Communicate with students via email as needed 3) Provide administrative support in editing and formatting documents using Microsoft Word and/or Google Docs 4) Assist at student events such as orientation/recruitment/open houses 5) Offer teaching support to faculty, including assisting in the preparation of classroom materials and writing support for students 6) Provide other clerical support for the nursing department 7) Assist in research projects under the supervision of faculty <p>Mentors: Dr. Kayla Aliengena/Dr. Cara Cohen</p>	<p>Must be mature, professional, flexible, and detail-oriented. Ability to protect student/department privacy and respect confidentiality. Experience needed with Google Drive, Google Sheets, and Google Docs.</p>	<p>15 hours per week when classes are in session during fall and spring semesters. No predefined hours. Schedule can be flexible.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p> <p><i>(NOTE: Tuition/fee waiver does not apply to courses offered as part of an Education or Nursing accelerated online graduate program.)</i></p>

<p>05G26</p>	<p>Speech-Language-Hearing Clinical Administrator</p> <p>The graduate assistant will be expected to support the day-to-day operations of our outpatient speech-language pathology center. The successful candidate will be involved in a variety of tasks that assist with managing clinical operations, patient flow, and supporting the educational needs of both students and staff. This position will provide hands-on experience in a clinical setting, working closely with faculty, staff, and students to ensure efficient and effective service delivery. The graduate assistant may be asked to create, assemble and organize materials and packets for use during clinical practicum, ensuring they are current, well organized and ready for student use. They may be asked to design and develop presentations related to practicum classes, clinical responsibilities, and other educational needs of students.</p> <p><i>Mentor: Andrea Quinn</i></p>	<p>Graduate students with a minimum of two academic semesters (e.g. first summer and first fall semester completed) in the WSU Speech Language Pathology program. Must be mature, professional, flexible, and detail-oriented. Ability to protect client/student/department privacy and respect confidentiality. Experience with google documents required.</p>	<p>15 hours per week when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
<p>06G26 x 2</p>	<p>Graduate Assistant in Speech-Language-Hearing Sciences</p> <p>The responsibilities of the graduate assistants in the Department of Speech-Language-Hearing Sciences will include providing assistance to department members with academic projects including the management of laboratory</p>	<p>Must be matriculated in the graduate Speech-Language Pathology program.</p>	<p>15 hours per week when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>equipment and in-classroom projects, tutoring undergraduate or graduate students, assisting with design and grading of exams, lecture presentation, and other course management responsibilities. GAs collaborate with faculty in undergraduate events such as informational meetings, orientation, and retention activities. These positions may also entail assisting department members with ongoing scholarship projects including conducting literature reviews and library research, data collection and management, and preparation of materials for submission to HSRB and/ or funding agencies. Additionally, graduate assistants will contribute to the department's presence through content creation, design, and implementation, helping to promote departmental activities, events, and achievements. They will also be responsible for maintaining and updating department bulletin boards with relevant information, announcements, and student resources. The graduate assistants will also provide, on a small scale, department members with administrative support.</p> <p><i>Mentor: Dr. Samantha Scripture</i></p>			
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<p>07G26 x 2</p>	<p>Graduate Assistant in Occupational Therapy</p> <p>The graduate assistant in the Occupational Therapy Department may have duties in the following areas:</p> <p><u>Teaching Support:</u> The OT graduate assistant will help OT faculty in labs and classes by assisting other students, conducting open labs, setting up equipment, videorecording laboratory practicals, and may also prepare and deliver one or two lectures and educational workshops. This work will be done both face-to-face, as well as online.</p> <p><u>Research:</u> The OT graduate assistant will help individual faculty conduct literature searches and create annotated bibliographies. The OT graduate assistant will also create surveys, analyze data, and will have additional tasks when necessary.</p> <p><u>Administrative:</u> The graduate assistant will help the Chair conduct surveys of all constituents by creating data sets, analyzing the data in SPSS, and then writing up descriptive summaries of the results. Additionally, the graduate assistant will create advertisements and flyers. The graduate assistant will also help maintain and organize supplies and materials.</p> <p><i>Mentor: Dr. Sarah DiMeo</i></p>	<p>Must be an MOT student (post bac or conditional)</p> <p>Must be mature, professional, flexible, and detail-oriented. Ability to protect client/student/department privacy and respect confidentiality. Experience needed with Microsoft Word, Excel, Canva, and SPSS.</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Note: Student will not work the assistantship when participating in Fieldwork II.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
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<p>08G26</p>	<p>Graduate Assistant for Early Childhood Education</p> <p>Reach out and respond to pre-practicum students and student teachers under the direction of faculty mentor and department chair.</p> <p>Reach out and respond to employees of the Guild of St. Agnes to assist them in accessing continuing education and scholarship opportunities available through Worcester State University.</p> <p>Assist in instructing the Curriculum course being taught at the Mill Street Center at the Guild of St. Agnes.</p> <p>Assist in scheduling the pre-practicum students and student teachers at the Mill Street Center at the Guild of St. Agnes.</p> <p>Maintain attendance records for working at Mill Street Center at the Guild of St. Agnes.</p> <p><i>Mentor: Dr. Carol Donnelly</i></p>	<p>Ability to work independently and cooperatively with coordinators and others. Basic knowledge of the focus of the Early Childhood Education program.</p> <p>Ability to communicate professionally and utilize technology.</p> <p>Attention to detail, the importance of accuracy, and effective use of time.</p> <p>Experience using various Microsoft Office software and Google software, as well as other relevant software.</p> <p>Experience and educational background in Speech and Language Pathology or Early Childhood Literacy preferred.</p> <p>Reliable transportation to the Mill Street Center at the Guild of St. Agnes.</p>	<p>15 hours per week when classes are in session during fall and spring semesters</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
<p>09G26</p>	<p>Graduate Assistant for the Education Department</p> <p>The responsibilities of the graduate assistant are to support the daily operations of the accelerated online programs (AOP) offered through the Education Department. This includes the</p>	<p>The graduate student should:</p> <ul style="list-style-type: none"> ● Have the ability to work independently and cooperatively with other students, coordinators, etc. 	<p>15 hours per week when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>MEd in Moderate Disabilities, Early Childhood, and Elementary programs. The graduate assistant will support the faculty who oversee these degrees in various aspects of coordinating the programs. Responsibilities may also include support for undergraduate education courses and other education department tasks.</p> <p><i>Mentors: Dr. Christina Kaniu, Dr. Sue Foo, and Dr. Carol Donnelly</i></p>	<ul style="list-style-type: none"> ● Have the ability to communicate professionally ● Demonstrate attention to detail, the importance of accuracy, and effective use of time ● Be resourceful, self-motivated, and take initiative ● Have experience working on the various Microsoft Office software, Google products, as well as other relevant software ● Have at least intermediate technological knowledge and skills ● Have a positive attitude 		<p><i>(NOTE: Tuition/fee waiver does not apply to courses offered as part of an Education or Nursing accelerated online graduate program.)</i></p>
<p>10G26</p>	<p>Graduate Assistant for Reading</p> <p>The graduate assistant will assist the Graduate Reading Coordinator with such tasks as:</p> <ul style="list-style-type: none"> ● Communicating and disseminating program resources to students and adjunct faculty ● Designing, maintaining, and updating graduate program website ● Planning and preparing materials for MTEL preparation workshops ● Assisting with research-related activities, including locating and annotating research studies, assisting with revision of works- 	<ul style="list-style-type: none"> ● Ability to communicate effectively and professionally when speaking and writing ● Excellent computer skills (i.e. Microsoft Office, Excel, Gmail, Website design) ● Knowledge of and dexterity with library databases and other research tools ● Ability to manage time and work independently ● Ability to work cooperatively with individuals in a variety of roles, including other graduate assistants, graduate and undergraduate students, 	<p>15 hours per week when classes are in session during fall and spring semesters. Work days/hours will typically be Monday – Thursday (days/hours negotiable); however, occasional Friday availability (given advance planning) is preferred.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>in-progress, and collecting data and/or reviewing data when applicable</p> <ul style="list-style-type: none"> • Maintaining and filing student work and related resources • A large portion of the work completed will be online or remote <p><i>Mentor: Dr. Heidi Wojcik</i></p>	<p>professors, administrative assistants, etc.</p> <ul style="list-style-type: none"> • Knowledge of reading research and/or research in related field preferred • Knowledge of education through undergraduate degree in education or similar field preferred 		
<p>11G26</p>	<p>Graduate Assistant in Moderate Disabilities Graduate Program/ Faculty & Adjunct Support</p> <p>The responsibilities of the graduate assistant are:</p> <ol style="list-style-type: none"> 1. Assist and communicate with all adjunct faculty on a regular basis to ensure syllabi, resumes, practicum forms, and any other required material such as grades are submitted in a timely fashion. Assist all faculty, full time and adjuncts, in other administrative/clerical work. 2. Market and promote the Moderate Disabilities program by creating marketing materials and holding information sessions at WSU and other college campuses, and school districts (north and west of Worcester). 	<ul style="list-style-type: none"> • Ability to work independently and cooperatively with coordinators and other faculty and staff in the Education Department. • Basic knowledge of the Moderate Disabilities programs. Ability to communicate professionally, utilize technology, and be creative. • Demonstrate attention to detail and effective use of time. • Maintain a high level of professionalism. • Knowledge of Microsoft Access and Excel and other Google tools. 	<p>15 hours per week between 8:30a.m. and 5:00p.m. when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<ol style="list-style-type: none"> 3. Ensure that enrolled students are kept abreast of course schedules and required state assessments, collect and maintain/file student work, and develop questionnaires or surveys to evaluate the effectiveness of the programs. 4. Research current trends, case studies and other materials that are relevant for the program. 5. Work with students to prepare them for the Communications and Literacy MTEL: Reading and Writing. 6. Assist in courses especially ED-206, ED-921, and ED-922. 7. Other relevant duties determined by the program coordinator <p><i>Mentor: Dr. Sue Foo</i></p>	<ul style="list-style-type: none"> ● Excellent reading and writing skills. <p>Note: graduate students who have taken or who have good knowledge of the Communications and Literacy MTEL are strongly encouraged to apply.</p>		
<p>12G26</p> <p>2x</p> <p>Year 1 and Year 2</p>	<p>Graduate Assistant for the School Psychology Program</p> <p>Year One</p> <ol style="list-style-type: none"> 1. Assist in recruitment of new WSU School Psychology students 2. Design posters, obtain Coordinator approval and interact with the Printing Office to obtain posters for dissemination 3. Distribute Approved Posters 4. Present information about the School Psychology Program at 	<p><i>Note: This appointment is renewable for Year 2 upon satisfactory performance</i></p> <p>Matriculated School Psychology student. Organized and computer savvy. Good communications skills. Strong professional work disposition.</p>	<p>15 hours per week when classes are in session during fall and spring semesters.</p> <p>Year One, the schedule will be determined in collaboration with the program coordinator. Thursday is a probable day to fulfill some of the duties identified.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>Graduate Schools, Psychology classes or job fairs specific to the program</p> <ol style="list-style-type: none"> 5. Create “social opportunities” for prospective, interested students to ask questions, etc. 6. Continually update School Psychology Website 7. Student Liaison with the National Association of School Psychology 8. Assist with the management of materials library for the School Psychology Program 9. Other duties as determined by the Program Coordinator <p>Year Two—Tues all day on campus or possibly online (see coordinator for exact schedule)</p> <ol style="list-style-type: none"> 10. Assist in the courses: EP-903, EP-904, and EP-905 11. Present topics specified by the Professor (teaching opportunity) 12. Administer competency exams to first year students 13. Score protocols 14. Lead EP 903L and EP 904L Labs 15. Deliver prescribed administration and scoring exercises in Labs 16. Assist students in test administration practice 		<p>Year Two, at least an 8-hour block continuously on Tuesdays</p>	
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	<p>17. Manager of the materials library for the School Psychology Program</p> <p><i>Mentor: Dr. Diane Cooke</i></p>			
<p>13G26</p> <p>x 2</p>	<p>Graduate Assistant for M.S. in Management</p> <p>The graduate assistants will assist the graduate faculty, the graduate coordinator of the M.S. in Management program, and the Business Administration and Economics Department in the following ways:</p> <ul style="list-style-type: none"> The graduate assistants will provide administrative support and assistance in continuing the awareness campaign for the 4+ program between the BA undergraduate major and the M.S. in Management graduate program. The assistant will hold drop-in office hours for current, undergraduate business administration majors to provide information about the 4+ program within the M.S. in Management program. They will also assist in activities such as preparation of brochures and/or web-based content, scheduling and helping to conduct information sessions, developing databases for interested students, etc. 	<ol style="list-style-type: none"> 1) Good working knowledge of Excel 2) Preference given to students who are matriculated in the M.S. in Management degree program, and who have completed their undergraduate degree in Business Administration from Worcester State University 	<p>15 hours per week when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

<ul style="list-style-type: none"> ● The graduate assistants will offer teaching support to the graduate coordinator and to the graduate faculty in the Department of Business Administration and Economics including assisting in the preparation of classroom materials, leading discussion groups, or helping with other instructional activities. Limited grading of objective-question based homework or quizzes may also be assigned. ● The graduate assistants may serve as research assistants for faculty projects as needed by the graduate coordinator and graduate faculty. They may assist professors in conducting research that may lead to a joint public presentation or a joint authorship of a publication. ● The graduate assistants may help with study sessions and/or the tutoring of undergraduate and graduate students. ● The graduate assistants will provide clerical and administrative support for the graduate faculty as needed. This will include the updating of databases and files for the graduate programs in the Department of Business Administration and Economics as organized by the graduate coordinator. Experience with Microsoft Excel for PC use is required. <p><i>Mentor: Dr. Abir Bukhatwa</i></p>			
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<p>14G26</p>	<p>ESL Program Graduate Assistant</p> <p>Seeking a graduate student who is interested in language learning, second or foreign language instruction to promote communication among learners from different linguistic/cultural backgrounds, to help language learners understand multiple perspectives of learning and meaning making.</p> <p>The student should have knowledge and/or ability in non-European languages like Arabic, Chinese (Mandarin and other varieties), Hebrew, Farsi, etc. and European languages experience such as Spanish, Portuguese, French, etc.</p> <p>Based upon language and teaching experiences, the graduate assistant will create PowerPoint presentations and class demonstrations to illustrate linguistic and cultural characteristics of English in contrast to one or more of these other languages. The variety of languages presented will help ESL and language graduate students (e.g., Spanish, Communications Science) understand the differences between the phonology, morphology and syntax among these languages, and how these contrasts may affect language learning depending on the first language (L1) of the English Language Learner (ELL).</p> <p>The graduate assistant will support faculty by researching topics on the</p>	<p>Knowledge of one or more non-European languages like Chinese, Arabic, Hebrew, etc., as well as European languages like Spanish, Portuguese, French, etc.</p> <p>Preferably has EFL (English as a Foreign Language) teaching experiences such as having interned and/or taught abroad.</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Work schedule to overlap with ESL and other graduate offerings possibly with the following schedule: Monday – Thursday 3:30- 7:30 for a total of 15 hours/week.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
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	<p>linguistics of the language groups noted above to support assignments in the ESL courses. They will develop PowerPoint presentations and reference lists on these topics.</p> <p>The graduate assistant may provide instruction on topics like second language development and English language instruction.</p> <p>The graduate assistant will support the faculty in analyzing and updating syllabi and working on other tasks regarding teacher licensure requirements.</p> <p><i>Mentor: Dr. Margarita Pérez</i></p>			
<p>15G26</p>	<p>Research, Teaching and Middle/ Secondary Post Baccalaureate Support</p> <p>This position will provide program administration and teaching support in the Middle and Secondary Post-Baccalaureate licensure program.</p> <ul style="list-style-type: none"> • Assist in creation and administration of student surveys • Maintain database and files of student information • Assist in data management and analysis for purposes of evaluating program • Maintain informational website and create needed content <p><i>Mentor: Dr. Susan Monaghan</i></p>	<p>Ability to communicate professionally orally and in writing, including strong proofreading skills. Ability to prioritize and work independently. Well-developed organizational and research skills. Comfort with Google and Microsoft Office.</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Work hours will be negotiated based on student schedule, but will include some in person hours one morning per week.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

<p>16G26</p>	<p>Faculty Research Support Technician in Biotechnology</p> <p>The graduate assistant will provide technical support within the department which may include:</p> <ul style="list-style-type: none"> ● Completion of laboratory safety training and following all laboratory safety procedures ● Preparation of materials, samples, cultures and reagents ● Assist in the maintenance of lab equipment ● Cleaning and maintenance of laboratory areas including washing glassware and organizing lab spaces. <p><i>Mentor: Dr. Aleel Grennan</i></p>	<p>Ability to communicate professionally both orally and in writing. Ability to prioritize and work independently. Well-developed organizational and research skills. Ability to use Microsoft Office including Excel.</p>	<p>15 hours per week when classes are in session during fall and spring semesters.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
<p>17G26</p>	<p>Graduate Assistant in English</p> <p>The Graduate Assistant (GA) will primarily assist with the operations of WSU's Writing Center: training and mentoring undergraduate writing consultants; helping with day-to-day logistics, including scheduling and communications; promoting the Center's resources to the broader campus community; posting updates to the Center's website; and other tasks assigned by the Center's director. The GA will also provide research assistance</p>	<p>Strong writing and communication skills; ability to complete individual and collaborative projects in a respectful and professional manner; fluency with Microsoft and Google suite tools; interest in education, broadly construed</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Work hours will be negotiated based on student schedule.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

	<p>to English Department faculty members to support their teaching and scholarship and help facilitate various departmental events.</p> <p><i>Mentor: Dr. Elizabeth Bidinger</i></p>			
18G26	<p>Education Program Support and Data Management</p> <p>The position will provide department support with the Education department licensure, evaluation, and data management processes.</p> <p>The graduate student will administer, organize, and analyze the results of assessments. In addition, the position may assist faculty with online and hybrid teaching in support of students' MTEL and licensure needs.</p> <p>This job requires facility with Microsoft products, especially Excel; Google Suite; and the ability to learn new assessment and data analysis systems. The graduate student for this position will be organized and have the ability to work with minimum supervision, adhere to confidentiality guidelines, be thorough and detail oriented.</p> <p><i>Mentors: Dr. Sara Young and Education Department staff</i></p>	<p>Ability to communicate professionally orally and in writing, including strong proofreading skills. Ability to maintain confidentiality. Ability to prioritize and work independently. Well-developed organizational and research skills. Interest in research, education, program administration, program assessment and technology. Ability to use Microsoft Office including Excel, BlackBoard, and Google Tools including Google sites, forms, classrooms, and sheets, as well as the ability/willingness to learn new assessment and data analysis systems.</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Work hours will be negotiated based on student schedule.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>

<p>19G26 x 2</p>	<p>Education Research, Teaching and Program Administration Graduate Assistantships</p> <p>These positions will provide undergraduate and graduate program and teaching support to Dr. Young, including designing and maintaining program and course websites, newsletters, spreadsheets, and supporting faculty in program administration, program assessment and marketing programs.</p> <p>The GAs will also assist in research areas of multicultural children’s literature, literacy, and multicultural/global education. The GAs may provide some tutoring or MTEL prep support to licensure students, if appropriate given their background.</p> <p><i>Mentor: Dr. Sara Young</i></p>	<p>Ability to communicate professionally orally and in writing, including strong proofreading skills. Ability to prioritize and work independently. Well-developed organizational and research skills. Interest in research, education, program administration, program assessment and technology. Ability to use Microsoft Office including Excel, BlackBoard, and Google Tools including Google sites, forms, classrooms, and sheets.</p> <p>END OF GPP POSITIONS</p>	<p>15 hours per week when classes are in session during fall and spring semesters. Work hours will be negotiated based on student schedule but will include some in person hours on Mondays and/or Fridays and the option of some online/remote work.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring) and a stipend of \$18.00 per hour</p>
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Campus Support Placements (CSP)

Position Number	Job Description	Recommended Qualifications	Required Work Hours	Assistantship Benefits
<p>01C26</p>	<p>Graduate Assistant for Research</p> <p>The Graduate Assistant for Research would report to the Associate Provost and perform activities in the following programs: the CTL: Faculty Development Center, and the Institutional Review Board (IRB). The Graduate Assistant for Research would work on key research and creative activity projects and programs, including serving on the Research Advisory Board; supporting the IRB; supporting internal grant and other research programming, including diversity, equity, inclusion, and justice programming, run through the CTL; and helping organize and run the Celebration of Scholarship and Creativity. The position will also support the CTL as well as individual faculty pursuing external programmatic and research grant funding. The position allows a flexible schedule and some work can be done remotely. This position provides an excellent opportunity to gain experience in the areas of grant writing and program development and coordination, among other research related activities.</p> <p><i>Supervisors: Dr. Henry Theriault</i></p>	<p>Any graduate student in good standing with a commitment to diversity, equity, inclusion, and justice is encouraged to apply. Basic computer skills, including familiarity with Google Docs and Forms, is helpful.</p>	<p>12 hours per week when classes are in session during the fall and spring semesters.</p> <p>The position allows a flexible schedule and some work can be done remotely.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>
<p>02C26</p>	<p>Recreation & Wellness Graduate Assistant</p>	<ul style="list-style-type: none"> Desire to develop knowledge, skills, and abilities to work in a Collegiate Recreation and Wellness setting 	<p>12 hours per week when classes are in session during</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's</p>

	<ul style="list-style-type: none"> ● Assist with student staff leadership development / scheduling / training and facility / operations management ● Responsible for the management of the student employee schedules through When to Work, including trades, drops and coverage ● Collaborate with data entry and collection through Fusion, IMLeagues and other software ● Model, promote, and consistently enforce Wellness Center policies and procedures related to access, risk, and safety ● Assist in campus and community wide Social Media engagement efforts linked to programs and membership access ● Responsible for maintaining inventories of equipment within Fusion and make recommendations for the acquisition of new equipment and replacement based on usage and feedback ● Assist in the coordination of collaborative wellness related events/programs and initiatives for the University community, including the Rosen Cancer Awareness Fund ● Develop and implement new additional programming that are consistent with the vision of the department ● Assist in other related department wide events, games and programs when needed 	<ul style="list-style-type: none"> ● Outgoing personality with exemplary communication and organization skills ● Ability to effectively manage multiple projects and people, while working both independently and with a team of student supervisors ● Strong work ethic and dedication to spreading wellbeing to the campus community ● Ability to work in a fast-paced environment ● Valid CPR & AED certification 	<p>fall and spring semesters.</p> <p>Hours are flexible based on staffing needs, but may often take place during the evenings and weekends</p>	<p>program per term (Fall and Spring)</p>
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	<ul style="list-style-type: none"> Assist in other related department wide events, games, and programs as a Sports Information Assistant when needed <p><i>Supervisor: John Meany</i></p>			
03C26	<p>Binienda Center for Civic Engagement Program Assistant</p> <p>The Program Assistant supports the planning, coordination, and promotion of programs at the Binienda Center for Civic Engagement. This role is designed specifically to expand and strengthen <i>student involvement</i> in civic engagement by connecting Worcester State students with meaningful opportunities to serve, learn, and lead in the community.</p> <p>Responsibilities include:</p> <ul style="list-style-type: none"> Supporting Athletics partnerships such as the fall Holiday Hoops program and spring youth soccer clinic. Assisting with events including the Binienda Speaker Series, Artist-in-Residence program, and other co-sponsored programs. Mentoring WooServe student volunteers by maintaining an updated menu of service opportunities and coordinating volunteer engagement. 	<p>Previous experience with civic/community engagement, service-learning, non-profit or volunteer management, events and programming helpful</p> <p>Interest in supporting civic learning outcomes</p>	<p>12 hours per week when classes are in session during fall and spring semesters.</p> <p>Hybrid position</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>

	<ul style="list-style-type: none"> • Supporting the Worcester Civic Leaders program and DC Leadership Program with survey distribution and meeting notes. • Assisting with the Center’s marketing and outreach goals by designing promotional materials, social media posts, and in-person engagement with student organizations such as SGA Senate and BSU. <p>Supervisor: Megan Moran</p>			
<p>04C26</p>	<p>Aisiku STEM Center Graduate Assistant</p> <p>The position of the Aisiku STEM Center Graduate Assistant is to provide support for the activities of the STEM center, including the Peer Assisted Learning (PAL) Program. This program is designed to increase student retention and success by providing academic support to students in key STEM classes through student-led, instructor-supported, group study and review sessions run by trained student facilitators. Responsibilities of the Assistant will include: help organize and plan and support the PAL mentor training and PAL sessions; publicize the STEM Center programs; collaborate with professors who coordinate and lead events; collect and organize data; file and organize the Center’s materials; assist in writing and editing brochures, announcements, website engagement, etc.; help with scheduling and maintain the calendar for the center space; help perform observations for PAL sessions; data</p>	<p>The Aisiku STEM Center graduate assistant should have good organizational and communication skills, as well as strong computer skills: comfortable working with the University Mail, Calendar and Google Drive.</p>	<p>12 hours per week when classes are in session during fall and spring semesters.</p> <p>The position is hybrid. Some work can be done remotely, however, there are meetings, events, and proctoring that would require in person attendance.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p> <p>The Aisiku STEM Center will offer the GA a stipend for the 12 hours per week at \$18.00 per hour to provide administrative support for the initiatives of the STEM Center.</p>

	<p>analysis; help coordinate and proctor Math testing and perform other duties as assigned by the Directors.</p> <p><i>Supervisors: Dr. Nabin Malakar, Dr. Aleel Grennan, Dr. Tim Antonelli</i></p>			
<p>05C26</p>	<p>Student Accessibility Services Campus Support Placement Graduate Assistant /Academic Coach</p> <p>The SAS Graduate Assistant supports disabled students through academic coaching. Academic coaching primarily consists of supporting the transition from high school to college, building executive functioning skills, developing self advocacy and a sense of belonging, and connecting students with campus resources. This approach uses a student development holistic model focusing on overall wellness and assisting students in achieving their academic goals. The SAS Graduate Assistant plays a crucial role in retaining students throughout their time at Worcester State University (WSU).</p> <p>Responsibilities include:</p> <ol style="list-style-type: none"> 1. Engage with a caseload of at least 10 students, providing weekly and transitional coaching to build study, organizational, and self-advocacy skills. 2. Support Delta Alpha Pi honor society by fostering leadership skills for the executive board, and assisting with planning programs and events. 3. Serve on the Meyers Academic Achievement Scholarship committee. 	<ul style="list-style-type: none"> • Excellent verbal and communication skills • Comfortable setting and maintaining boundaries that encourage students to build ownership of their learning and academic planning • Outstanding organizational and time management abilities • Potential Graduate Assistants must be highly detail oriented and willing to take direction • Ability to engage and interact with a diverse student population with a wide range of differences using a strengths-based approach. Commitment to viewing disabled students as an essential element of diversity, equity and inclusion at WSU. • Aligns well with Occupational Therapy, Speech Language Pathology and Education programs. 	<p>12 hours per week when classes are in session during fall and spring semesters.</p> <p>Some flexibility within the following hours: Monday -Friday 8:00am to 5:00pm</p> <p>This position is primarily in-person. Grad Assistants will work in the Administration Bldg, Suite 131 or Admin 301 as needed.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>

	<p>4. Assist with creation and facilitation of an annual student-centered focus group (Spring semester) to provide the office with meaningful feedback on the services provided.</p> <p>5. Assist with office responsibilities and collaborate with professional staff. Including but are not limited to: greeting students and visitors to the office, answering phones and general questions about office services, test proctoring and organization, email correspondence, filing, etc.</p> <p><i>Supervisors: Dr. Rachel Graddy, OTD, OTR/L and Dr. Julia Rose Karpicz</i></p>			
<p>06C26</p>	<p>Career Services Graduate Assistant / Career Development Advisor</p> <p>1. Career Advising & Coaching</p> <ul style="list-style-type: none"> • Provide one-on-one career counseling to students, assisting with resume and cover letter reviews, interview preparation, and job/internship search strategies. • Guide students on career exploration, major-to-career pathways, and networking strategies. <p>2. Classroom & Workshop Presentations</p> <ul style="list-style-type: none"> • Deliver career readiness presentations to classes, student organizations, and campus partners on topics such as resume building, 	<ul style="list-style-type: none"> • Strong interpersonal, communication, and presentation skills • Interest in career development, student affairs, or higher education • Ability to work independently and collaboratively in a fast-paced environment • Experience in advising, mentoring, or coaching students is a plus 	<p>12 hours per week when classes are in session.</p> <p>This position is primarily in-person, requiring the incumbent to be present in the office during their scheduled hours. The specific schedule will be coordinated</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>

	<p>LinkedIn best practices, job search strategies, and professional branding.</p> <ul style="list-style-type: none"> • Assist in facilitating career workshops and panels, engaging students in hands-on career preparation activities. <p>3. Student Engagement & Outreach</p> <ul style="list-style-type: none"> • Actively promote career development resources and services through tabling events, student organization collaborations, and digital outreach. • Support career-related programming by helping to plan and execute events such as career fairs, networking nights, and employer information sessions. <p>4. Resource Development & Special Projects</p> <ul style="list-style-type: none"> • Assist in creating career development materials, including handouts, digital content, and presentations. • Contribute to special projects as needed, aligning with the Career Development Center's mission to enhance student outcomes. <p><i>Supervisor: Benjamin Concepcion</i></p>		<p>around the student's class schedule to provide flexibility while maintaining consistent support for the Career Development Center</p>	
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<p>07C26</p>	<p>ASC Student Success and Retention Graduate Assistant</p> <p>The Graduate Assistant for Student Success and Retention Initiatives will support initiatives in advancing Worcester State University’s shift toward proactive, coordinated, and readiness-informed student support.</p> <p>Grounded in the institution’s National Institute for Student Success (NISS) diagnostic work and emerging Student Readiness framework, this role will assist in outreach and support efforts for continuing students navigating academic, structural, and persistence barriers. Target populations include student-athletes, students on academic probation, reinstated or readmitted students, and students denied graduation.</p> <p>Responsibilities include assisting with coordinated communications related to academic standing and registration readiness, supporting CARE Team follow-up, tracking student engagement and intervention touchpoints, and contributing to retention initiatives focused on executive functioning, navigation of institutional processes, and academic recovery.</p> <p>The Graduate Assistant will work in concert with ASC administrators alongside campus partners including Athletics, the Registrar, and Financial Aid to help reduce structural friction points and support timely progression.</p> <p>This role contributes to Worcester State’s movement towards an integrated, data-informed</p>	<p>Preferred Qualifications:</p> <p>Applicants should express interest in:</p> <ul style="list-style-type: none"> • Student success and retention work • Readiness-informed student support • Coordinated care / case management models • Equity-focused higher education practice • Data-informed outreach and engagement • Cross-campus collaboration <p>Interest in advising, student affairs, or institutional effectiveness is preferred.</p>	<p>12 hours per week when classes are in session.</p> <p>Hours completed during the following timeframe:</p> <p>Monday-Friday</p> <p>8:00-4:30</p> <p>IN PERSON</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p>
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	<p>care network that promotes student belonging, persistence, and completion.</p> <p><i>Supervisor: Tammy Tebo</i></p>			
08C26	<p>Multicultural Programming and Outreach Graduate Assistant</p> <p>This position assists the Office of Multicultural Affairs to meet its goals of access, retention, and wraparound services in working with the university students who may identify as first generation, low income and/or ALANA/BIPOC to:</p> <ol style="list-style-type: none"> a) Provide outreach to program participants in both access programs – Upward Bound and Alternatives for Individual Development Program (AID) b) Participate and collaborate with staff to design and implement Saturday Upward Bound Sessions c) In conjunction with OMA staff, coordinate leadership, networking, multicultural student engagement events/activities, and co-curricula development for program participants d) Maintain accurate data, both qualitative and quantitative records, to measure the effectiveness of programming, outreach, and progress <p><i>Mentor: Laxmi Bissoondial</i></p>	<ul style="list-style-type: none"> • Great verbal and written communication skills • Availability to work off-hours including some Saturdays and evenings to accommodate the Upward Bound program and multicultural programming 	<p>12 hours per week when classes are in session.</p> <p>There are approximately 22 Saturdays during the full academic year that students must be available to work for the Upward Bound Program (9:30am – 12:30pm) and remaining hours will be distributed during the week</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p>

<p>09C26 CLOSED</p>	<p>Graduate Student Coordinator for WSU Presidential Student Ambassadors</p> <p>The Graduate Assistantship for the President’s Office is a role that involves managing the Presidential Student Ambassadors (PSA) program. The graduate assistant will be responsible for organizing PSA personnel to participate in specific events, conducting bi-weekly meetings with the Ambassadors, creating and conducting a one-day training session in August, and liaising with different departments across the campus. To learn more about the program, please visit www.worcester.edu/presidential-studentambassadors/</p> <p><i>Mentor: Nikki Kapurch</i></p>	<p>Organization skills, leadership skills, and the ability to plan and run meetings</p>	<p>15-18 hours per week when classes are in session during fall and spring semesters.</p> <p>Hours have not been pre-determined.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p> <p>In addition, this position provides an hourly stipend at minimum wage.</p>
<p>10C26</p>	<p>CTL: The Faculty Development Center Graduate Assistant</p> <p>Responsibilities will support the CTL’s mission to enhance the teaching-learning process at Worcester State University. Faculty play a crucial role in promoting educational growth of students. The CTL provides several different types of professional development programs for faculty to foster innovative teaching techniques and high impact practices, two factors which directly impact student retention in higher education.</p> <p>The graduate assistant’s responsibilities include: help organize and plan events sponsored by the Center; collaborate with professors who coordinate</p>	<p>Qualifications include: strong interpersonal and writing skills, experience with multimedia authoring tools, including Wordpress, word processing skills, basic knowledge of Excel, attention to detail, ability to work independently, and a sense of professionalism.</p>	<p>12 hours per week when classes are in session.</p> <p>This position does not have pre-defined work hours. However, it requires the GA to be available for the winter and summer institutes which</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p>

	<p>and lead events; help maintain and update the Center’s website and social media; keep track of data used for the Center’s records; file and organize the Center’s materials; assist in writing and editing the Center’s website content, brochures, and announcements, and producing other media; conduct literature searches related to the Center’s initiatives; and perform other duties as assigned by the Director and CTL staff.</p> <p><i>Supervisors: Dr. Jamie Remillard, Julie Habjan Boisselle, and Dr. Henry Theriault</i></p>		<p>may occur between semesters. The institutes are typically held on professional development days.</p>	
11C26	<p>Title IX (SAVE) Graduate Assistant -- Sexual Violence Prevention & Education Coordinator</p> <p>The Graduate Assistant – Sexual Violence Prevention & Education Coordinator will assist the SAVE Task Force in developing and implementing prevention programs, awareness campaigns, and survivor support initiatives. Key responsibilities include organizing workshops, classroom education, and events focused on sexual violence prevention, healthy relationships, and bystander intervention. The GA will collaborate with campus departments, student organizations, and community partners to promote a safe and respectful culture. Additional duties include supporting outreach and marketing efforts, as well as gathering data to evaluate program effectiveness. This role requires a strong commitment to confidentiality, trauma-informed practices, and fostering inclusive spaces. Some</p>	<ul style="list-style-type: none"> • Enrollment in a graduate program at WSU, preferably in public management/ health, education, or a related field • Strong interest in sexual violence prevention, public health, and community education • Knowledge of trauma-informed practices and sensitivity to the needs of survivors • Ability to plan, coordinate, and execute educational programs and events • Excellent communication and interpersonal skills, with the ability to engage diverse groups of students, faculty, and community members 	<p>12 hours per week when classes are in session.</p> <p>No pre-defined hours; the position is on-ground with a potential for some hybrid work; availability on some nights and weekends is required</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p>

	<p>evening and weekend hours may be required with advanced notice.</p> <p>Supervisor: Sarah Valois</p>	<ul style="list-style-type: none"> • Experience working in advocacy, peer education, or community outreach is preferred • Ability to work independently and as part of a team • Strong organizational skills and attention to detail • Familiarity with social media platforms and digital marketing for outreach efforts • Flexibility to work some evenings and weekends as needed 		
<p>12C26</p>	<p>Sports Information Graduate Assistant</p> <p>Candidates should be proficient or have interest in journalism, media relations and video production and be able to work independently and in a team setting to efficiently meet established goals and deadlines.</p> <p>Responsibilities may include, but are not limited to:</p> <ul style="list-style-type: none"> • Serve as the primary or secondary media contact for the WSU's 20 Varsity Athletic Programs • Write, edit, and publish weekly press releases and other sports updates • Assist in managing and producing content for WSU's social media platforms (X, Facebook, Instagram, YouTube, TikTok), website and other WSU resources 	<p>Candidates should possess excellent verbal and written communication skills, strong organizational abilities, and understanding or desire to learn NCAA rules. The applicant must be willing to travel as needed. Applicants should also be self-starting with strong attention to detail.</p> <p>Experience in desktop publishing (InDesign, Photoshop, Final Cut Pro, StatCrew), knowledge and prior use of content management systems (CMS) – preferably on a PrestoStats website – and a basic understanding of writing according to style guidelines (AP) is preferred. Candidates should also have a basic</p>	<p>12 hours per week when classes are in session.</p> <p>Night and weekend availability may be required</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>

	<ul style="list-style-type: none"> • Producing and updating team information (WSU history, championship programs, WSU Directory) • Assist video content creation for athletic events • Produce weekly highlight packages and other video content throughout the academic year • Possible on-air and broadcast opportunities for Athletic events and Championships • Serve as an on-site media relations coordinator and/or videographer at assigned events • Other duties as assigned <p><i>Supervisor: Krystyanna Ramsdell</i></p>	<p>understanding or and be comfortable operating in the world of athletics, sports statistics, and video production.</p>		
<p>13C26</p>	<p>LGBTQIA+ Community Center Graduate Assistant</p> <p>The LGBTQIA+ Community Center Graduate Assistant will help create an inclusive environment at WSU and assist in the planning and implementation of programming at the Center. The Graduate Assistant will spend part of their time at the front desk of the LGBTQIA+ Community Center, managing the space and working on programming and projects. In addition, the Graduate Assistant will contribute to the following depending on professional interest:</p> <ul style="list-style-type: none"> • Planning, execution, and evaluation of programs; • Facilitation and development of educational workshops; 	<p>Qualifications should include: General competency with LGBTQIA+ identities; ability to work with diverse communities; an eagerness to learn about new perspectives.</p>	<p>12 hours per week when classes are in session.</p> <p>Primarily in-person position. Hours are typically between 9-4, with a decent amount of flexibility for student schedules.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student's program per term (Fall and Spring)</p>

	<ul style="list-style-type: none"> • Creation of resources for LGBTQIA+ and ally community members; • Review policies and practices for inclusivity and accessibility. <p><i>Supervisor: Steven Edwards</i></p>			
14C26	<p>Men’s and Women’s Cross Country and Track & Field Coach Graduate Assistant</p> <p>Assist head coach with planning and executing practices, dates of competition, and meeting team recruiting goals. Occasionally help with uniform/equipment inventory, team social media, and recruiting.</p> <p><i>Supervisor: Scott VanderMolen</i></p>	<p>Technical knowledge and experience in the sports of cross country and/or track and field. Strong leadership, communication and organizational skills. Ability to work evenings and weekends. Understanding of the NCAA Division III athletics philosophy.</p>	<p>12 hours per week when classes are in session.</p> <p>The position is primarily in-person and the specific schedule will depend on the applicant’s primary training group.</p>	<p>Tuition/fee waiver for up to nine graduate credits in the student’s program per term (Fall and Spring)</p>