WORCESTER
S T A T E
UNIVERSITY

NOTES: This form is only required for 16- and 17- year old guests. No guest under 16 years of age may be signed into any residence hall unless a parent or guardian is present.

Any attempt at forgery with this document can result in a permanent ban from campus for the guest and a loss of guest sign-in privileges for the host. This form must be presented to the University Police Office to obtain a minor guest pass.

I, _____, give _____, _____
        (parent/guardian)   (PRINT name)   (birthday)

permission to sign into the residence halls of Worcester State University as a guest of Worcester State resident

student _____ of _____
            (student name)   (residence hall/room)

from _____ through _____. Host cell phone: _____
      (beginning date)   (end date)

Name of parent/guardian: _____ **Relationship to Minor:** _____

Phone number(s) where parent/guardian may be reached for verification or emergency:

    HOME: (_ _ _) _ _ _ - _ _ _ _   CELL: (_ _ _) _ _ _ - _ _ _ _

Home address: _____
        (street)   (city)   (state)

---

1.   **Guests must abide by all University and residence hall policies.** Guests who are not Worcester State University students will be banned from campus and face possible civil/criminal action for policy violations.
2.   **In ALL cases, the rights of Worcester State University residents shall take precedence over the rights of guests.** Residents have the right to prohibit or restrict guest presence in their own rooms, particularly regarding overnight guests.
3.   **A guest's stay may not exceed two (2) overnights in any week (Monday-Sunday).** Violations may lead to immediate removal of the guest and/or loss of the host's and guest's sign-in privileges.
4.   **Any guest who is not a current Worcester State University student must be signed in and escorted at all times by the host.** Failure to follow sign-in policy will result in guest removal from campus and guest restrictions for the host.
5.   **Any guest who is under 18 years of age must provide a valid photo ID <u>and</u> a document indicating date of birth (these may be the same document) and an emergency phone number as well as this written authorization for the visit from a parent or guardian.** Except for specially approved programs or circumstances, no guest under 16 years of age will be permitted to be signed into a residence hall without the presence of the parent or guardian.
6.   **University staff members may call to confirm authorization for a visit.** Underage guests that violate University policy will be required to leave and face parental notification.

Minor's signature: _____ **Date:** _____

Parent/guardian signature: _____ **Date:** _____